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**SUBJECT: Emergency Medical Services Personnel Initial Training Grant Program Distribution Policy**

**Rationale: DEMST administers training grants for volunteer EMS entities. This policy outlines who is eligible for initial training grant funds. The funds will be targeted at reducing the financial barriers associated with training new First Responders (FR), Emergency Medical Technicians (EMT), Intermediate (EMT-I), Advanced Emergency Medical Technicians (AEMT), and Paramedic (EMT-P).**

**GRANT ELIGIBILITY REQUIREMENTS:**

Total funds available are limited to the Division of Emergency Medical Services and Trauma's grant appropriation for this purpose. North Dakota licensed ambulance services, quick response units, herein after referred to as EMS entities, may receive a grant from DEMST for initial training of each First Responder at \$200, and EMT, EMT-I, AEMT, or Paramedic at \$1200 that is initially certified or licensed by DEMST under the following conditions:

1. The EMS entity's grant request must be submitted on the form entitled "EMS Personnel Initial Training Grant Application Provider / Service Agreement" provided by the department.
2. The EMS entity must be currently licensed / certified and must have had at least 60% of its total call volume for the previous calendar year originate in North Dakota. Industrial services / units are not eligible for this grant.
3. Grant application must be made within two years of the individual graduating from a DEMST authorized course.
4. The individual must be currently licensed / certified as an EMS provider at a qualifying level.
5. The graduate must agree to serve on an EMS entity as a patient care provider or assistant for a minimum of one year following certification / licensure. This agreement must be made on the form entitled "EMS Personnel Initial Training Grant Application Provider / Service Agreement" provided by DEMST and must contain the signatures of both the graduate and an EMS entity officer.
6. These funds will be awarded to the EMS agency, not the individual. The EMS agency must then reimburse the individual if they paid for their own training.

7. Only one grant will be given at each level of training.
8. The graduate on whose behalf the grant is being processed is a volunteer, is not compensated more than \$10,000 per year, and is providing patient care or rescue care.
9. The EMS entity shall be responsible for collecting fees from the graduate in default of the agreement. Any fees collected by the EMS entity from a defaulting graduate shall be retained by the EMS entity for its own use.
10. Grant requests must be received by the Division on or before the deadline of each year to be considered in that fiscal year.

Grants will be distributed in the order complete and eligible applications are received at the Division of Emergency Medical Services and Trauma until the entire grant fund has been dispersed.