



FAMILY PLANNING PROGRAM

SECTION: Laboratory Services

POLICY AND PROCEDURE MANUAL

SUBJECT: Laboratory Personnel

POLICY: Agencies performing laboratory testing will adhere to agency and CLIA (Clinical Laboratory Improvement Act) guidelines for the provision of laboratory medical services.

GUIDELINES:

1. Clinical Laboratory Improvement Amendments (CLIA) regulatory requirements must be met for provision of laboratory medical services. CLIA certificate must be available on site.
2. Laboratory supervision/director:
 - a. The laboratory services are under the overall supervision/direction of one of the following:
 - 1) Agency designee
 - b. Coordination of laboratory services are under the supervision of one of the following:
 - 1) Medical technologist
 - 2) Midlevel clinician
 - 3) Registered nurse
 - 4) Laboratory supervisor/director
3. Ordering laboratory tests:
 - a. Qualified health care providers - physicians, midlevel clinician within their scope of practice or RNs, LPNs, or medical assistants under standing orders - will order needed laboratory tests. Refer to Medical Services Administration Policy MSA-5.
 - b. Additional tests are ordered by the clinician as deemed necessary during the course of the physical examination.
4. Laboratory tests are conducted by personnel qualified by training and/or licensure to perform each test.
5. Lab director responsible for annual competency testing for clinic staff performing CLIA waived testing and procedures. All CLIA waived test must be performed following the instructions in the most current manufacturers' product insert, without modification.

Reference: CDC, CLIA 88. Focus on Clinic and Office Lab. US Dept of HHS.