



**FAMILY PLANNING PROGRAM
POLICY AND PROCEDURE MANUAL**

SECTION: Program Administration

SUBJECT: Grant Suspension

POLICY: When a delegate agency has materially failed to comply with the terms of the grant or failed to comply with conditions on their contract, the grant may be suspended temporarily pending corrective action.

PROCEDURES:

1. The Director of the ND Family Planning Program may, after thirty (30) day written notice of suspension for noncompliance, suspend the grant in whole or part.
2. The suspension shall remain in effect until the delegate agency has taken corrective action that is satisfactory to the granting agency or evidence satisfactory to the granting agency that such corrective action will be taken, or until the granting agency terminates the grant.
3. New obligations incurred under the suspension period will not be allowed unless the granting agency expressly authorizes them in the notice of suspension or an amendment to it.
4. Necessary or otherwise allowable costs which the delegate agency could not reasonably avoid during the suspension period will be allowed if they result from obligations properly incurred by the delegate agency before the effective date of the suspension and not in anticipation of the suspension.
5. Appropriate adjustments to payments under the suspended grant will be made either by withholding subsequent payments or by not allowing the delegate agency credit for disbursements made in payment of unauthorized obligations incurred during the suspension period.

Reference:

1. PHS Grants Policy Statement, DHHS Publication No. (OASH) 94-50, 000 (Rev.) April 1, 1994, p. 8-22 "Suspension, Termination and Withholding"

