



**NORTH DAKOTA DEPARTMENT OF HEALTH**  
**Environmental Health Section**

**Location:**  
 1200 Missouri Avenue  
 Bismarck, ND 58504-5264

**Fax #:**  
 701-328-5200

**Mailing Address:**  
 P.O. Box 5520  
 Bismarck, ND 58506-5520

**FILE**

MEMO TO : All Radioactive Material Licensees

FROM : Terry L. O'Clair, P.E. *[Signature]*  
 Director  
 Division of Air Quality *[Signature]*

RE : Information Notice 10-18-01: "Security of  
 Radioactive Material"

DATE : October 18, 2001

Enclosed is a copy of North Dakota Department of Health Radiation Control Program Information Notice 10-18-01: "Security of Radioactive Material". This information notice is issued to remind licensees of the importance of maintaining security of radioactive material during use, storage or transport.

It is expected that you will review this information for applicability to your licensed activities and consider actions, as appropriate, to ensure the safe and legal use of radioactive material in the State of North Dakota.

This notice is for your information only. No specific action nor written response is required. If you have any questions concerning this issue, please contact the Radiation Control Program at 701(328)-5188.

TLO/JMG:csc  
 Enc:

Environmental Health  
 Section Chief's Office  
 701-328-5150

Air  
 Quality  
 701-328-5188

Municipal  
 Facilities  
 701-328-5211

Waste  
 Management  
 701-328-5166

Water  
 Quality  
 701-328-5210



## NORTH DAKOTA DEPARTMENT OF HEALTH Radiation Control Program

### Information Notice 10-18-01: Security of Radioactive Material

The North Dakota Department of Health, in the wake of recent events, is closely scrutinizing the security practices of radioactive material users at all licensed facilities in North Dakota.

All radioactive material licensees and each authorized user are required to comply with the North Dakota Radiological Health Rules and Department policy. The Department's current rules and policy require that all radioactive material must be secured from unauthorized use or removal by remaining either under the constant surveillance of an authorized user or locked in a secure location at all times as stated in Section 33-10-04.1-12 of the North Dakota Radiological Health Rules.

Radioactive material must be secured from unauthorized use or removal. If radioactive material is present in an unsecured area (e.g., unlocked laboratory, vehicle, office or field site) and not in a locked storage container or cabinet, "constant surveillance" must be maintained. Constant surveillance means that an authorized user must at all times maintain direct supervision over the licensed material; or must be in the immediately surrounding area where he or she is in a position to monitor the location in such a way as to prevent unauthorized access to the licensed material.

When constant surveillance is not available, radioactive material must be securely locked in a storage container, cabinet, vehicle, room or other area to prevent unauthorized access. A posted area or room containing any amount of unsecured radioactive material should be locked at all times, except when an authorized user is present to provide constant surveillance.

Licensees must make certain that unauthorized persons are not able to obtain access to radioactive material accidentally; and must also ensure that unauthorized persons are not able to obtain access to radioactive material intentionally. Toward that end, the Radiation Control Program expects that unknown or unauthorized persons encountered in the controlled area will be challenged as to their identity and intent. Persons without justification for being in a controlled area must not be allowed to remain unaccompanied in the vicinity of radioactive material.

Please direct your questions regarding security of radioactive material to:

Radiation Control Program  
Division of Air Quality  
North Dakota Department of Health  
1200 Missouri Avenue, Box 5520  
Bismarck, ND 58506-5520

Phone: 701.328.5188  
Fax: 701.328.5200  
Email: [jkilling@state.nd.us](mailto:jkilling@state.nd.us)  
[jgriffin@state.nd.us](mailto:jgriffin@state.nd.us)

Homepage: <http://www.health.state.nd.us/ndhd/environ/ee/rad/>