

Community Paramedic Sub-committee
Teleconference/BTWAN
February 24, 2014
Jamestown - Webex/Teleconference 1 PM-3PM
MINUTES

Present – Ken Reed, Tom Nehring, Kelli Sears, Curt Halmrast, Lynette Dickson, Lynn Hartman
Tim Meyer, Darleen Bartz, Cheryl Rising, Wayne Fahy, Jan Franklund

Ken welcomed all to the meeting and called the meeting to order.

Approval of meeting minutes from 2/03/2014 -

Lynn Hartman motioned to approve the minutes. Tim Meyer seconded. Minutes were approved.

Draft Timeline for CP Program – Ken

5 Major Objective Areas –

- Establish no less than 5 pilot sites for the demonstration project
- Training & Education
- Stakeholder Meeting
- Legislative Initiatives
- Reimbursement Initiatives

Feedback on the objective areas -

- On track in terms of training and education.
- Big step now is going to be the Stakeholder Meeting.
- Ken Tupa is very interested to hear what is potentially going to happen legislatively and if there is going to be a need for major funding or other legislative initiatives.

Ken -

- Is planning to have a complete draft form later this week that will be able to be used as a guiding document from this point forward.

Pilot Project Progress –

- Currently we have a proposal from Bottineau. Bottineau was a bit misguided in what they thought they would be doing with the program. Ken contacted them and gave them a list of research and things they would need to do in order to put forth a proposal that would be the intent of the program.
- Ken will begin following up with the agencies who have made initial contact next week.

Tom –

- Received a call from Sherry Adams, Southwest District Health Unit, about the potential for a proposal out of Dickinson.
- They are looking at writing a grant and the sustainability for the CP program. In some ways they are working together with a health department in Dickinson.
- This would be a good model for the state to look at in bringing public health and paramedicine together.

- Lynn recommended Sherry Adams be invited to the stakeholder meetings to explain what is happening in the western part of the state as far as public health is concerned, some of the gaps and the real challenges they are facing.

Curt -

- Are the 12 ambulances going to get a personal invite for the stakeholder meetings?

Ken –

- Not opposed to it but these meetings will be taking place towards the end of when they should be working on their proposals.
- The April date for the first proposal may be unrealistic in terms of them writing a needs analysis and gaining support.
- May have to set a second date for those who are writing a proposal but won't be able to have them completed by April 18.
- Because of lead time, Rugby EMS and FM Ambulance will have their proposals ready by the April 18 deadline for approval by the committee.

Lynnette –

Asked for clarification on what was required for the needs analysis.

Lynnette wants to make certain the rural hospitals are all aware that they should focus their proposal on the needs assessment side of things.

When Ken talks to them he will direct them towards the needs assessment as a starting point.

Second Stakeholder Meeting – March 19, 2014, 10am-2pm, Ramkota Hotel, Bismarck

- Currently 17 people have responded indicating they are planning or not planning to attend.
- Tom - The luncheon will need to be paid by private sources.
- Ken will talk with Sherm about their two organizations possibly funding the luncheon.
- A sample agenda has been sent out for the meeting.
- Moving forward we will need to decide what our message will be and who the speakers will be.

Speakers –

- Dr. Sather – Invited to speak as the physician representative at the Bismarck meeting.
- Cheryl Rising - Agreed to speak on behalf of the nurse practitioner perception.
- Cole Delmore - One of Ken's paramedic students will speak on the Community Paramedic perspective.
- Ken will work with Sherm on who will speak at the Fargo meeting.
- Lynnette asked if there was a North Dakota speaker for the public health perception. There has not been a public health speaker appointed but people from public health have been invited and the stakeholder meeting is where they would have an opportunity to ask questions and give feedback.
- If you know someone who you think should be there and has not gotten an email or an invitation, you may feel free to extend one to them.

Long Term Program Planning – Tom

- Legislative Action – No activity since last meeting

Draft RFP for instate training site - Ken

- What authority do we have to approve or disapprove a training program?

Tom –

- At this point in time, there are no rules with regard to training programs.
- Not too early to start polling training institutions to see if they have an interest in being an instate training site.

Ken –

- How would we handle getting interest from more than one institution?

Tim –

- This is a pilot project which would mean it is not available to everyone yet.
- The Resolution says it is a pilot project and Ken as the manager of the pilot project for the Health Department, will keep it within in a scale that can be managed and developed. Once we demonstrate the pilot project is successful it could be rolled out to any other training institution.

Tom –

- In the interim, we could put together the criteria and components of the program that we would include on the RFP.

Other Business from Committee Members – None

Next Subcommittee Meeting – March 17, 2014 – 1 PM – 2PM /Teleconference

Lynette motioned to adjourn. Lynn Seconded. Meeting Adjourned